



COMMONWEALTH of VIRGINIA

DEPARTMENT OF MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE SERVICES

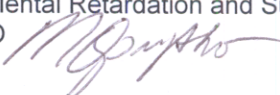
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May 8, 2002

TO: All Offerors of Request For Proposal (RFP) - #720C-03248-02M
"Inpatient Psychiatric Services – Adult, Adolescent and Children Services"

FROM: Department of Mental Health, Mental Retardation and Substance Abuse Services
Michael J. Oprysko, CPPB, VCO
Grants and Contract Manager 

RE: Response to Inquiries

In response to inquiries made for the above referenced RFP, the Department is releasing the following information:

Question: Paragraph 2.3 states that "Offerors must demonstrate their willingness and ability to meet applicable parts of the Continuity of Care requirements listed in Attachment C (marked by asterisks). Paragraph 1. a., under the title "Assessments Required Prior to Admission to a State Mental Health Facility" states that a "comprehensive drug screen including blood alcohol concentration (BAC)" as a requirement.

Does this mean that we are required to complete a drug screen and BAC before admission into a private facility? Or, does this requirement pertain only to transferring a patient to a State Mental Health Facility?

We are not aware of any freestanding psychiatric hospital that does BAC's before admission. Who would pay for this lab work if the patient were subsequently not admitted?

Answer: **A BAC must be completed on any patient upon admission to a provider's facility. It is also required that a Contractor complete a BAC and include a copy of the results on the day a patient is transferred to a state facility. The cost of these services shall be included in the Offeror's proposed per diem rate.**

Question: Does the RFP response have to include services to all age groups? (Children)

Answer: **No. Offerors can indicate in their proposal which patient population (Adult, Adolescent, Children) the provider is willing and able to service.**

Question: How do we obtain a copy of the DMHMRSAS Services Management Guidelines?

Answer: **See Addendum #2**

Question: Every presenting patient is medically screened by an Emergency Services Department physician or Department of Behavioral Medicine licensed nurse practitioner with EMTALA. Is this cost to be included in the day one per diem or billed separately?

Answer: **An Offerors per diem rates shall be inclusive of all costs. Please refer to Section 6.0, Number 6.5 for the Contractor's obligation regarding medical and psychiatric screening of patients within the first five (5) day period of a patient's stay. However, providers must assure that these services are not considered emergency in nature.**

Question: Article 6.15.3 of the RFP requires a two (2) week supply of medication upon discharge. Which types of medications would we be responsible for? What about medications that the patient is already on for non-psychiatric reasons? As a psychiatric facility, providing for a psychiatric disorder, we do not feel that we should be responsible for medications which are not directly related to the cause of admission. For example, a diabetic patient or and AIDS patient may require medications that cost hundreds or thousands of dollars. As you can see, one such case could be a financial disaster to the admitting facility.

We propose that Article 6.11 or 6.12 be modified so that general medications or special medications of a non-psychiatric nature be brought to the attention of the admitting Agency representative for authorization of separate billing

Answer: **See Addendum #2 for new language regarding 6.15.3.**

Question: Is the heading titled EVALUATION AND AWARD CRITERIA (Page 14 of the RFP) mis-numbered? The preceding section ends at 8.3.7 of Section 8.0. Shouldn't the EVALUATION AND AWARD CRITERIA be 9.0 instead of 7.0? Each of the sections that follow will also be out of numerical order.

Answer: **Yes, the EVALUATION AND AWARD CRITERIA section and the sections that follow are mis-numbered. Please see Addendum #2 – dated May 8, 2002 for corrections.**

Question: If we have not sent via facsimile to DMHMRSAS the "FORM 1 – INTENTION TO RESPOND" by the deadline of no later than close of business on April 26, 2002, does this disqualify us from submitting a response to this RFP?

Answer: No. The "FORM 1 – INTENTION TO RESPOND" is merely a mechanism used by DMHMRSAS to determine the approximate number proposals it may receive in response to a particular RFP. Proposals will be received for furnishing the services described in the above referenced RFP until Wednesday, May 22, 2002 – 3:00 PM Local Time.